



CREATING A PURPOSE

Health and Safety at Work Act 1974

Re-design is committed to ensuring the health, safety & welfare of its employees & it will, so far as is reasonable practical, establish procedures & systems necessary to implement this commitment and to comply with its statutory obligations on health & safety. The company will provide & maintain a healthy & safe working environment with the objective of minimising the number of instances of accidents & illness. The company will pay particular attention to:

- Maintaining the workplace in a safe condition & providing adequate facilities & arrangements for welfare at work.
- Providing a safe means of access to & egress from the workplace.
- The provision of maintenance of equipment and systems of work that are safe.
- Arrangements for ensuring safety to health in connection with the use, handling, storage & transport of articles & substances.
- The provision of such information, instructions, training & supervision as is necessary to ensure the health & safety at work of its employees & other persons.

The company also recognises its duty to protect the health & safety of all visitors to the company, including contractors & temporary workers, as well as any members of the public who might be affected by the company's work operations.

While the company will take all reasonable steps to ensure the health & safety of its employees, health & safety at work is also the responsibility of the employees themselves. It is the duty of each employee to take reasonable care of their own & other people's health, safety & welfare & to report any situation which may pose a serious or imminent threat to the well being of themselves or of any people. If an employee is unsure how to perform a certain task or feels it would be dangerous to perform a specific job or use specific equipment, then it is the employee's duty to report this as soon as possible to the Company.

It is the responsibility of employees to familiarise themselves and comply with the Company's procedures and systems on health and safety. Disciplinary action under the Company's disciplinary procedure may be taken against any employee who violates health & safety rules and procedures or who fails to perform their duties under health & safety legislation. Depending upon the seriousness of the offence, it may amount to potential gross misconduct rendering the employee liable to summary dismissal.

This policy shall be reviewed as necessary, and at the very least, annually.

Name: **Neil Spruce**

Signed:

Position: **Managing Director**

Date: **1st June 2009**



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